



Friends of the North Country, Inc.  
1387 Hardscrabble Road  
Cadyville, NY 12918-1912

Phone: 518-293-5045  
Fax: 518-293-5017  
Email: cnarducci@friendsofthenorthcountry.org

**Friends of the North  
Country, Inc.**

**Board of Directors**

Crystal Narducci  
**Executive Director**

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**Chair**

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TO: Interested New York State (NYS)-Lead Risk Assessment and Lead Clearance  
Testing Providers; EPA Licensed Risk Assessor

FROM: Crystal Narducci, Executive Director

RE: Invitation to bid for Lead Based Paint Risk Assessment Testing, Lead Clearance  
Testing, and corresponding reports.  
Services to be provided from September 16, 2026 to September 15, 2027

DATE: August 19, 2026

### **INTRODUCTION**

Friends is administering Federal and State funded programs in Clinton, Franklin, and Essex Counties with the need for an EPA Certified Lead Based Paint Professional for: Lead Based Paint Risk Assessment Testing, Lead Clearance Testing, and corresponding Reports.

This notice outlines the terms and conditions for submission of sealed bids for Lead Based Paint Risk Assessment Testing, Lead Clearance Testing, and corresponding Reports.

The written sealed bid must be signed and dated by the owner or principal of the company and be accompanied by the non-Collusive attachment.

### **HOW DECISIONS WILL BE MADE**

The lowest, responsible bidder will be selected, however, Friends of the North Country, Inc. reserves the right to reject all bids.

### **QUESTIONS REGARDING A RESPONSE TO THIS BID**

Questions should be addressed to Hillari Kiroy, Housing Coordinator, at 518-293-5045 ext. 123.

### **ENCLOSURES/ATTACHMENTS**

Bid Form

Non-Collusive Statement

### **SCOPE OF SERVICES**

Friends is soliciting fixed price, lump sum bids to provide Lead Based Paint Risk Assessment Testing, Lead Clearance Testing, and corresponding Reports as follows:

#### **1. Lead Based Paint Risk Assessment Testing and Report**

Lead Based Paint Analysis performed by an EPA Certified Lead Based Paint Professional and corresponding Reports.

Reports to include:

- Lead hazard reduction plan in compliance with HUD and EPA guidelines
- Criteria for passing post-remediation clearance

#### **2. Lead Clearance Testing and Report**

Lead Clearance Testing and corresponding Reports to include:

- Narrative of areas tested and pass/fail status of all dust wipes
- Criteria for passing re-test, if applicable

- To assist with the provision of safe, decent, affordable housing.
- To undertake economic development, which supports community wide revitalization.
- To identify, designate and restore locally significant historic structures.
- To generally act as facilitators in the process of stabilization, growth, and development.



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*The lump sum cost for site-specific Lead Based Paint Risk Assessment Testing, Lead Clearance Testing and corresponding Reports should include all staff time, travel fees, equipment, and administration fees. The lump sum cost for each site-specific Lead Based Paint Risk Assessment Test, Lead Clearance Test and corresponding Reports must be included on the RFP Proposal Form under Scope of Services: item number one (1) for Lead Based Paint Risk Assessment Testing and corresponding Reports and item number two (2) for Lead Clearance Testing and corresponding Reports.*

### **BID FORM**

*(BIDS MUST BE RECEIVED BEFORE September 15, 2026, AT 2:00 PM)*

TO: Friends of the North Country, Inc.

FROM: \_\_\_\_\_ (Business Name)  
\_\_\_\_\_ (Business Owner Name(s))  
\_\_\_\_\_ (Business Address)  
\_\_\_\_\_ (Business Phone Number)  
\_\_\_\_\_ (Business ID#)

RE: Bid for:  
Lead Risk Assessment and Lead Clearance Testing and Summary Reports

DATE: \_\_\_\_\_

I have read and understand the Bid Notice and Specifications dated August 11, 2026 and make the following fixed price, lump sum bids for:

| Scope of Service Number | Scope of Service                                                   | Lump Sum Price (PER SITE/UNIT) |
|-------------------------|--------------------------------------------------------------------|--------------------------------|
| 1                       | <i>Lead Based Paint Risk Assessment Testing and Summary Report</i> |                                |
| 2                       | <i>Lead Clearance Testing and Report</i>                           |                                |

Written lump sum price for bids:

Lead Based Paint Risk Assessment Testing and Summary Report:  
\_\_\_\_\_ and 00/100

Lead Clearance Testing and Report:  
\_\_\_\_\_ and 00/100

(Write out amounts/must match numbers above)

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
(Signature of Owner)

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FRIENDS OF THE NORTH COUNTRY, INC.  
HOUSING PROGRAMS  
NON-COLLUSIVE BIDDING CERTIFICATION

1. Every bid herein made to the Friends of the North Country, Inc. or official thereof, where competitive bidding is required by statute, rule, or regulation, for work or services performed or to be performed, shall contain the following statement subscribed by the bidder and affirmed by such bidder as true under the penalties of perjury: Non-collusive bidding certification.

a.) By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of his knowledge and belief:

- (1) The prices in the bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor.
- (2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
- (3) No attempt has been made or will be made by the bidder to induce any other person, partnership, or corporation to submit or not to submit a bid for the purpose of restricting competition.

2. Any bid hereafter made to the Friends of the North Country, Inc., or official thereof, by a corporate bidder for work or services performed or to be performed, where competitive bidding is required by statute, rule or regulation, and where such bid contains certification referred to herein shall be deemed to have been authorized by the Board of Directors of the bidder and such authorization shall be deemed to include the signing and submission of the bid and inclusion therein of the certificate as to non-collusion as the act and deed of the corporation.

Dated \_\_\_\_\_, 20\_\_\_\_

Legal Name of Person, Firm or Corporation: \_\_\_\_\_

By Name: \_\_\_\_\_  
(Signature) (Please Print Name and Title)

Address of Person, Firm or Corporation: \_\_\_\_\_

*Friends of the North Country, Inc.*  
*serving our community one neighbor at a time*

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